

Albert College Wall of Honour Terms of Reference

The Alumni Wall of Honour has been established by the Albert College Alumni Association to honour and recognize extraordinary and outstanding achievements or accomplishments of alumni that bring credit to Albert College. This Award will be presented to alumni who have excelled in one or more of the following categories:

Arts and Culture	Health
Business or Industry	Heritage
Community, charitable or volunteer work	Public Service
Education	Sciences
Entrepreneurial innovation	Athletics*
Environment	

NOMINATION

Nominations may be submitted to the College at any time on the NOMINATION FORM provided on the Albert College website (www.albertcollege.ca). It will be incumbent on nominees to ensure Nominations provide DETAILED particulars and supporting documentation according to the following criteria.

Please note that selection to the Wall of Honour will be based ONLY on these criteria*.

1. Chronology of Major Career Appointments
2. Significant Contributions to his/her Contribution Category
3. Names of Significant Awards received (i.e. International, National, Provincial, Municipal level(s) of Recognition)
4. Other Noteworthy Contributions

* Nominees to the Athletics category will be considered for a special *Athletic Achievement* panel on the Wall of Honour. The overall Wall of Honour selection criteria will be secondary to the following athletic achievement criteria. Selection shall be made on the basis of sports participation at the elite level where extraordinary success is achieved; for example, as a competitor at national and/or international appointments. Contribution to the sport and/or teams on which he/she has played will be considered along with athletic prowess. Selection shall not be based on one athletic event or spectacular play.

Nominations will be restricted to former students or groups of students of Albert College (posthumous awards will qualify). **Note: Nominations are confidential. Nominators should NOT consult with nominees before, during or after the nomination or selection process. After the selection process is made, should more information on the nominee be required, Albert College will contact the family or other sources.**

SELECTION

Selection will be decided by a Committee consisting of

1. President, Past President and Vice-Presidents(3) of the Alumni Association Executive (or their designate)
2. Head of School
3. Assistant Head-Advancement (or their designate)
4. A Board Member who is an alumnus
5. A Faculty Member
6. A Student

Albert College will contact the nominee to seek his/her permission or that of the family (in the case of posthumous awards) before confirming the selection.

INDUCTION

An Induction Ceremony for Wall of Honour recipient(s) will be held at the College at a mutually convenient time for both the College and the recipient(s).

Award Recipients will be recognized with a photograph and plaque on the Alumni Wall of Honour, a permanent display located on the East Hall beside the Chapel. They will also be featured in Albertalks.